

Action for Dealing with Bullying

Step 1

- Low level incidents reported to tutor, if repetitive tutor will refer to YGM to investigate
- Restorative meeting with everyone involved
- Education provided by YGM / HOY
- All parents contacted
- Sanction decided by HOY e.g. catch up / IER
- Logged on Bromcom as H1 (include relevant type), with narrative outlining what bullying was, action taken and next steps
- Log on CPOMS if safeguard concern as well (CAT1)
- YGM / HOY Check in after 1 week

Step 2

- YGM / HOY notified and investigate - has perpetrator already had bullying Cat 1 / H1 incident / repeated behaviours or more serious incident (see classification of bullying)
- As 'Step 1' YGM / HOY investigate, parents contacted
- Logged as 'Step 1' but now escalated to H2
- Choose appropriate next steps:
- Interventional / educational work for student
- Non-contact contract
- Sanction decided by SLT e.g. DOSP / suspension
- YGM / HOY check in after 1 week

Step 3

- YGM / HOY / SLT notified and investigate - perpetrator already had bullying Cat 2 / H2 incident / very serious one-off incident (see classification of bullying)
- As 'Step 1' YGM / HOY investigate, parents contacted
- Logged as 'Step 2' but now escalated to H3
- Choose appropriate next steps:
- Other external agency support put in place as required e.g. no limits
- Non-contact contract
- Potential involvement of police
- Perpetrator on SLT report - 2 weeks
- Sanction decided by SLT e.g. suspension / long-term DOSP / referral to IAP / referral to AP / PEX
- YGM / HOY check in after 1 week

At Oasis Sholing, we acknowledge that not all incidents occur when one student is involved. For this reason, we sanction and provide support for all students that have been present during these incidents and as such treat them all consistently.