



Oasis Academy Sholing In-Year Admission Arrangements for 2025 - 2026

Introductory statement

Oasis Academy Sholing is an academy where all young people are given the opportunity they deserve to make excellent progress and fulfil their full potential. Oasis Academy Sholing is a fully inclusive secondary academy, accepting children of all abilities, of any faith or none.

Application process

In-year applications are required when you need to apply for a school place at any time in the year that is not part of the “normal admissions round”. There are two main reasons for making an in-year application.

You might:

- Be moving house
- Be unhappy with your child’s current school

Moving home part-way through the academic year

If you are moving into Southampton (SO14 – SO19) from another local authority or country part-way through the academic year, you will need to complete an online in-year transfer application.

You can also change the schools named on your application if they are no longer appropriate.

Changing schools because you are unhappy with your child’s current school

Changing schools is a big decision and should not be made lightly. If your child is having difficulties at their current school, discuss the reason you want to change schools with your child’s current school to try and resolve the situation before making an application.

Changing school can be difficult for a child and rarely solves their difficulties. It is important to consider the emotional, social and academic consequences for your child connected with a change of school before making an application to another school. In-year places are not always available.

Please be aware that, unless there is a relevant safeguarding reason made known to us, we will contact your child’s current school upon receipt of your in-year transfer application.

Make in In Year Application

Arrangements for applications for places are administered by Southampton City Council, who you can contact by telephone 023 8083 3004, email or post.

Before you apply, you will need to:

- Register an account with the Citizen portal. This is a separate login to any other account you may have registered with us;
- Find and decide the order of your three preferred schools. We strongly advise checking the admissions policies for each school, so that you know how applications are considered, and how the distance from home to school will be measured;
- Find out whether a school has a place available. You can contact the school directly or contact Admissions

Additional supporting information is required if you are:

- Applying to a faith school under the faith criteria
- Applying to a particular school for a significant medical or psychological reason
- Active members of the Church of England and require a Church of England controlled school

If your child has an Educational, Health and Care Plan, you will need to contact the special educational needs team

Important: Under no circumstances should you withdraw your child's place from their current school before an alternative school has been allocated.

Fair Access Protocol

Some in-year applications take slightly longer to process if they need to be considered alongside the Fair Access Protocol. The admissions team will inform you if your child's case will be considered under the protocol.

We welcome initial enquiries from parents and carers who would like information regarding admission to the Academy in-year, and our waiting lists.

In the first instance, please contact our office regarding admissions by telephone 02380 448861 or via email info@oasissholing.org, for the attention of our Admissions Officer Mrs Julie Hughdie, or call into the reception between 8:00am and 4:00pm.

Arrangements for applications for places are administered by Southampton City Council, who you can contact by reference to the Southampton City Council website.

<https://www.southampton.gov.uk/schools-learning/find-school/apply-school/in-year-transfer.aspx>

Waiting lists

As the academic year has now begun, it may be that you will need to join Oasis Academy Sholing waiting list. Where places become vacant, they will be allocated to children on the waiting list in accordance with the subscription criteria.

The waiting list for Oasis Academy Sholing is held and maintained by Southampton City Council.

For more information on the waiting list, please visit Southampton City Council website
<https://www.southampton.gov.uk/schools-learning/find-school/apply-school/>

Oversubscription criteria and Tie Break

When the school is oversubscribed, after the admission of students with an Education, Health and Care plan, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and all previously looked after children and immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. This includes those children who appear to Oasis Community Learning to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to child arrangements order or special guardianship order).
2. Children who have satisfied or nominated panel that there are appropriate medical or social care grounds. Applications will only be considered under this criterion when supported by a written statement from a doctor, psychologist or social worker that demonstrates a very specific connection between the child's medical or social need and the school.
3. Siblings of students who will be on roll at the Academy on the date when the applicant would be admitted. For these purposes, a sibling is defined as a full, half, adopted, fostered or stepbrother or sister, living permanently within the same household. The Academy reserves the right to ask for proof of relationship after an offer is made.
4. Admission of students on the basis of proximity to the Academy using straight line measurement from the main entrance of the Academy to the main entrance of the child's home. Places are allocated on a geographical basis to children who live nearest to the Academy. The distance used to determine how close the child lives to the Academy will be the direct line measurement from the front door of the permanent home address to the main entrance to the Academy site. The child's permanent home address is where he or she normally lives and sleeps and goes to school from. Proof of residence – such as a council tax bill or utility bill – can be requested at any time throughout the admissions process. If false or misleading information is used to gain entry to the Academy, the offer of a place may be withdrawn.

Tie Breaks - Where there are more applications than there are places remaining within a particular category, the direct line distance from home to school will be used as a tie-break. More information on this can be found on the Southampton City Council website.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested, and the year group in which they wish their child to be allocated a place.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Principal and any supporting evidence provided by the parent.

In the first instance, please contact the academy Admissions Officer, via info@oasissholing.org.

Notification of outcome

The Southampton City Council will notify parents of the outcome of their application in writing within 15 school days. Where an application is refused, the LA will set out the reason for refusal and information about the right to appeal.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Notes/Definitions

Looked after children

Looked after children are those who are in the care of a local authority or provided with accommodation by that authority under section 22 of the Children Act 1989. 1989 Children's Act

In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to a school. Applicants can provide evidence demonstrating their child was previously in care to an institution acting as a Local Authority, or an organisation that supports the best interests of the community/child. In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child, confirming that they were looked after immediately prior to that order being made, or such evidence that demonstrates a child was in state care outside of England prior to being adopted.

Home address:

The home address is where the child spends the majority of their time and is living with the person who has parental responsibility as the main 'carer', as defined in section 576 of the Education Act 1996.

The LA will not accept more than one address as the child's home address. Where a child regularly lives at more than one address the Local Authority will have to reach a conclusion about which should be counted as the main address when allocating places, taking relevant evidence into account. Normally this will be the address where the child is registered with a medical GP. Where parents or carers are living separately and do not agree on the child's home address, they are urged to reach an agreement. If this does not happen the Local Authority will determine the address used for allocating a school place.

Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a stepbrother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.

Free School Meals Priority:

Those eligible for free school meals admission priority are children who:

- Are currently registered as eligible for free school meals

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals but where the child or its parents receive any of the following:

- Universal Credit

- Income Support
- income-based Jobseekers Allowance;
- an income-related employment and support allowance;
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
- where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit)
- the Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.

Pupil Premium Priority:

Those eligible for Pupil Premium admission priority are children who:

- Are currently registered as eligible for free schools meals;
- Have been registered as eligible for free school meals at any point in the last six years

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals, [or has been in the past 6 years] but where the child or its parents receive any of the following:

- Universal Credit
- Income Support;
- income-based Jobseekers Allowance;
- an income-related employment and support allowance;
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
- where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit);
- the Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.