



## **Oasis Academy Sholing In-year Admission Arrangements for 2022-2023**

### **Introductory statement**

Oasis Academy Sholing is an academy where all young people are given the opportunity, they deserve to make excellent progress and fulfil their full potential. Oasis Academy Sholing is a fully inclusive secondary academy, accepting children of all abilities, of any faith or none.

### **Application process**

In-year applications are required when you need to apply for a school place at any time in the year that it is not part of the 'normal admissions round'. There are two main reasons for making an in-year application.

You might:

- Be moving house
- Be unhappy with your child's current school

### **Moving home part-way through the academic year**

If you are moving into Southampton (SO14-SO19) from another local authority or country part-way through the academic year, you will need to complete an in-year transfer application.

You can also change the schools named on your application if they are no longer appropriate.

### **Changing schools because you are unhappy with your child's current school**

Changing schools is a big decision and should not be made lightly. If your child is having difficulties at their current school, discuss the reason you want to change schools with your child's current school to try and resolve the situation before making an application.

Changing school can be difficult for a child and rarely solves their difficulties. It is important to consider the emotional, social and academic consequences for your child connected with a change of school before making an application to another school. In-year places are not always available.

Please be aware that, unless there is a relevant safeguarding reason made known to us, we will contact your child's current school upon receipt of your in-year transfer application.

Before you apply, you will need to:

- Register an account with the Citizen Portal. This is a separate login to any other account you may have registered with us
- Find and decide the order of your three preferred schools. We strongly advise checking the [admissions policies](#) for each school, so that you know how applications are considered and how the distance from home to school will be measured
- Find out whether a school has a place available. You can contact the school directly or contact us

Additional [supporting information](#) is required if you are:

- Applying to a faith school under the faith criteria
- Applying to a particular school for a significant medical or psychological reason
- Active members of the Church of England and require a Church of England controlled school

### **Changing schools**

In-year applications are when you need to apply for a school place at any time in the year that it is not part of the 'normal admissions round'. There are three main reasons for making an in-year application.

### **Make an In Year Application**

[Citizen Portal guidance](#) is available to use when applying.

If your child has an Education, Health and Care Plan, you will need to [contact the special educational needs team](#).

If you only intend to apply to an independent or private school, [contact the school admissions team](#).

**Important:** Under no circumstances should you withdraw your child's place from their current school before an alternative school place has been allocated.

### **Fair Access Protocol**

Some in-year transfer applications take slightly longer to process if they need to be considered alongside the Fair Access Protocol. The admissions team will inform you if your child's case will be considered under the protocol.

We welcome initial enquiries from parents and careers who would like information regarding admission to the Academy in-year, and our waiting lists.

In the first instance, please contact our office regarding admissions by calling 02380 448861 or emailing [info@oasissholing.org](mailto:info@oasissholing.org) to contact our Admissions Officer, Mr CJ Lee, or call into the reception between 08:00 and 16:00.

Arrangements for applications for places are administered by Southampton City Council, who you can contact by reference to the Southampton City Council website

<https://www.southampton.gov.uk/schools-learning/find-school/apply-school/in-year-transfer.aspx>

### **Waiting lists**

As the academic year has now begun, it may be that you will need to join Oasis Academy Sholing's waiting list. Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

The waiting list for Oasis Academy Sholing is held and maintained by Southampton City Council

For more information on the waiting list, please visit Southampton City Council website

<https://www.southampton.gov.uk/schools-learning/find-school/apply-school/>

When the school is oversubscribed, after the admission of students with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.
2. Oversubscription criteria
3. Oversubscription criteria
5. Other children

#### Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested, and the year group in which they wish their child to be allocated a place.

Education outside of normal age groups can fall into two types:

##### **1. Deceleration (holding back a year)**

If your child is summer born (born between 1 April and 31 August), you may choose not to send them to school until the September following their fifth birthday. You may request that your child is admitted out of their normal age group, to reception year, rather than year 1.

##### **2. Acceleration (starting a year early)**

You may wish your child to start in reception class a year earlier than their date of birth would indicate. Parents should bear in mind that there is much more to thriving in reception class than academic achievement. We make very well-regarded provision for three and four year olds via the nurseries and pre-schools in the city.

#### **Education outside of normal age groups**

Before making a decision to educate your child out of normal age group, please ensure you have read our [education outside normal age group guidance](#).

For both deceleration and acceleration, you must complete an Education Outside Normal Age Group request form. Each request will be decided on its merits by the individual admission authority of the school concerned - this will either be the Local Authority or the Academy Trust. You will be notified of the outcome of your request in writing. If you would like to discuss this further, please [contact the school admissions team](#).

#### **Please note:**

If your request for education outside normal age group is agreed, this is **not a guarantee of a place at your preferred school**. Your application will be considered along with the other applications made for children in the correct age group for that year, and places will be offered strictly according to the admission criteria for the school. If the school to which you apply is unable to offer a place to a child outside their normal age group, the Local Authority, or any other admission authority, are under no obligation to agree admission to a year group outside the normal age group.

When such a request is made, the Academy Trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Principal and any supporting evidence provided by the parent.

In the first instance, please contact Mrs J Hughdie, PA to Principal/Admissions Officer

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Southampton City Council Admissions team for information on how to appeal.

<https://www.southampton.gov.uk/schools-learning/find-school/apply-school/offered-place/appeals>

## Notes/Definitions

If applicable, include details of all definitions. This will be dependent on the oversubscription criteria chosen.

Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents, then the address used will be the address where the child spends the majority of the school week.

Sibling: 'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a stepbrother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.

Free School Meals Priority:

Those eligible for free school meals admission priority are children who:

- Are currently registered as eligible for free school meals

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals but where the child or its parents receive any of the following:

- Universal Credit
- Income Support
- income-based Jobseekers Allowance;
- an income-related employment and support allowance;
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
- where a parent is entitled to the Working Tax Credit run-on (the payment someone

receives for a further four weeks after they stop qualifying for Working Tax Credit) • the Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.

Pupil Premium Priority:

Those eligible for Pupil Premium admission priority are children who:

- Are currently registered as eligible for free school meals;
- Have been registered as eligible for free school meals at any point in the last six years

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals, [or has been in the past 6 years] but where the child or its parents receive any of the following:

- Universal Credit
- Income Support;
- income-based Jobseekers Allowance;
- an income-related employment and support allowance;
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);

- where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit);
- the Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.