

Centre assessed mark appeal form

To be completed by Candidate's Parent:			
Candidate Name:		Candidate Number:	
Subject:			
Exam Season:		Level:	
Original Mark:			
I wish to review my work to consider an Appeal: (if yes, do not complete the section below)	Yes/No		
I wish to appeal my mark on the following grounds:			
To be completed by Centre:			
Date Received:			
Date of Review of Work:			
Reviewer's name:			
Reviewer's Comments:			
Post Appeal Mark:			
Date closed:			
Date candidate notified:			

Notes:

- An appeal for a review of Centre assessed marks must clearly include the grounds for appeal.
- Appeals can only be made about how the mark scheme has been applied or the belief of a failure to adhere to JCQ regulations or Awarding Body regulations.
- The mark scheme is accessible from the Examinations' Officer.
- The form must be received by the Examinations' Officer by the relevant deadline(s).
- If a candidate wishes to review their work before submitting an appeal then the section detailing grounds should not be completed. The form will be returned following access to the work to allow the candidate to proceed if they still wish.
- Access to work will be supervised at all times under secure conditions and a copy of the mark scheme will be made available.